



Lancaster Parent Teacher Organization

May 11, 2023 PTO Meeting Meetings

- Call Meeting to Order
- Introductions and Attendance
 - Monica Tarbell
 - Nicole Kanis
 - Jillian Washuta
 - Amy Geer
 - Emily Kerrigan
 - Sheila Mallette
 - Charla Hixson
 - Megan Bates
 - Jess King
 - Kim Shah
- Review and Approve April 2023 Meeting Minutes
 - Approved unanimously
- Treasurer Report
 - Account Balance: \$79,846.88
 - Allocated Funds: \$33,077.06
 - Remaining Balance: \$46,749.82
- Funding Requests
 - Teacher Appreciation
 - Budget \$160
 - Passes unanimously
 - Middle School Band - Transportation for Great East
 - Follow up with Judy Ursulak & Sean O'Shea & jsledziewski@nrsd.net
- Enrichment Update
 - Upcoming this spring:
 - Pumpernickel Puppets - Kindergarten

- Sheryl Faye - 2nd-5th
 - Rob Buyea - 6th
 - Sheryl Faye - 6th-8th
 - Wingmasters - 2nd
 - Niki has a senior volunteer who can meet the vendors
- Invoices
- Plans for next year
 - Pre-k requests Acton Discovery Bubbles
 - Anti-bullying speaker
 - Jill will send email to Jen & Judy with form with options and asking for suggestions from teachers
- Andrew Foster / Sam Pawlak
 - Voting by electronic ballot next week
 - PTO rep at June 5th Nashoba High Scholarship Night?
 - PTO not sending a rep
- School Spirit Store
 - Reopen for spring
 - Choose offerings
 - Tie-dye, mesh shorts, long sleeve tees, hoodies
 - Niki will follow up with Corner Sports
 - Put in S'mores
- Current Open Business
 - Spring Fling
 - Need black lights
 - Monica will request to borrow some from parents using PTO social media
 - Set up at 12:15 for gym and again at 5:00 for cafeteria
 - Create goody bags - 200 with glowsticks, sunglasses
 - Consider LBMS option next year
 - Reach out to School Council to see if they need funds to help support dances
 - Consider coordinating a talent/variety show for LBMS
 - Kindergarten Orientation

- Date/time?
 - Jill & Niki will represent PTO at kindergarten orientation
- PTO Elections Next Month
 - Send out job descriptions to members
 - One Treasurer
 - One Secretary
 - Sending out to teachers for teacher positions
 - Reach Ms. Benjamin, Ms. Linnell?
 - Niki will follow up
 - June Meeting
- Resolved Business
 - Pottery Night
 - \$399.20
 - Consider doing event quarterly
 - Teacher Appreciation
 - Lessons learned
 - Change to staff appreciation
 - Push monetary donations
 - Consider catering for Tuesday
 - Consider coffee cart for next year
 - Consider budget for next year - \$1,000
 - Auction
 - From School Council - Consider having classroom projects awarded via raffle as opposed to auction?
 - Unanimously decided to continue with auction
 - Next year, clarify that staff members pay admission
- SEPAC Update
 - Charla might be interested
 - Jill will connect Charla
- Open Discussion
 - Venmo
 - Wachusett Mountain has a school-code program
 - Wachusett gives PTO \$10 per pass purchased
 - Monica has signed up
 - Welcome Wagon
 - Put together physical bags?

- Consider having a Welcome Chair/Committee
 - Set-Up Welcome Committee email
- Meeting Adjourned