



Lancaster Parent Teacher Organization

April 13, 2023 PTO Meeting Agenda

- Call Meeting to Order
- Introductions and Attendance
- Kirk Downing
 - There is a need for the new high school
 - Parents need to tune the communications
 - Parent volunteers in Stow and Bolton have already agreed to be the reps
 - Looking for a parent volunteer within Lancaster
 - School can communicate via social media
 - Feasibility phase right now, it will end when the state approves (MSBA - granting source)
 - Schematic design phase, meeting with project managers regularly to work on design
 - Project is estimated at \$912/square foot
 - 53.9% MSBR reimbursement rate on qualified costs (capped per/sq ft cost)
 - Cost estimate will be on 5/12, will be reported to tax payers on 5/18
 - 10% of building cost is the cap for all the grants related to site work. Site work is typically 20% of the building cost
 - Tracking ~26% from MSBR on eligible cost
 - Deadline to MSBA is 7/28
 - Preferred schematic design had some good indicators from MSBA, indicated will participate the EMS program, along with an early childcare program.
 - Enrollment number is 985 students, capacity is 1,038
 - Town will have to vote to incur the debt
 - No vote will pause the process. Chapter 71 section 16 D covers the debt. 16 N covers funding through a regional election. School district can run a regional election. If majority votes across three

town, then it passes

- MBSR has 120 days from presentation to funding
- Debt exclusion vote, for a prop 2.5 override, middle of September
- If debt incursion fails, then district moves to the bottom of the MSBR
- What does construction look like
 - New school will be built on the baseball fields
- Vote to incur debt will be in September
- Stow is going down, Lancaster is growing, Bolton is stagnant
- Review and Approve March 2023 Meeting Minutes
 - Unanimously approved
- Treasurer Report
 - Account Balance: \$73,151.49
 - Allocated Funds: \$35,414.64
 - Remaining Balance: \$37,726.85
- Funding Requests
 - Third Grade Field Trip
 - First Grade Field Trip
 - 2023-2024 Booster Program
 - \$2,000
 - Passed unanimously
- Enrichment Update
 - Pre-k: Little Spark Creative Drama (3/22) - went well!
 - K: Pumpnickel Puppets (5/12) - confirmed
 - Grade 2: Birds of Prey (6/7) - confirmed
 - Grades 2-5: Helen Keller historical actor (5/24) - confirmed
 - Grade 3: Wampanoag Life (4/14) - confirmed
 - Grade 6: Rob Buyea, author visit (5/25) - confirmed
 - Grades 6-8: Anne Frank historical actor (6/5) - confirmed
 - Grades 7-8: "Justice at War" - awaiting confirmation
 - Grades 6-8: "Shakespeare Guys" - awaiting confirmation
 - Grades K-5: "Lost in the Solar System" - awaiting confirmation
- Current Open Business
 - Teacher Appreciation Week
 - \$450 donations
 - Email PTO members with link
 - Spring Fling
 - Budget increase of \$300 passes unanimously
 - Kindergarten Orientation?

- Jill & Niki will represent PTO at kindergarten orientation
- ☐ Resolved Business
 - Auction
 - Consider auction for next year
- ☐ Andrew Foster
 - 8 scholarship applications
 - Open to public and private students in Lancaster
 - Jen Loutrel will handle electronic voting
- ☐ SEPAC Update
- ☐ Open Discussion
 - Canva flyer, put something home with the kids after break.
- ☐ Meeting Adjourned