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**PTO Meeting Minutes**

**September 9, 2015**

1. Meeting called to order at 6:30
2. Roll Call/Introductions
3. Minutes from last meeting not recorded
4. Treasurer Report – Provided by Angela Dolan (Treasurer)
	* Checking Account Balance: $61,494
	* Natures Classroom money: $17,779
	* Cultural Enrichment: $15,000
	* Andrew Foster Scholarship $1,000
	* Total Requests/Other’s money: $33,779
	* Final Balance: $27,715
5. Funding Requests
	* Kindergarten Field Trip Request – Apple Picking
	* 60 students – 2 buses
	* Funds to cover cost of bus and the $0.15 over the $5 for apples
	* Approved, not to exceed $500
	* Parents paying $5 for apples
	* Fourth Grade Field Trip Request – Canoe trip on Nashua River
	* Nature walks, observations leading up to it
	* 2 days, 91 students
	* Bus estimate of $927.12 plus $4 per student
	* Approved, not to exceed $1400
	* Parents paying $25
	* Audio Visual Club – Request from Paula Castner
	* Goal set for 12 students to learn appropriate AV techniques
	* New policy to only allow trained personnel in AV room
	* Request for $1,500 Approved
	* Accountant Review of PTO books – Request from Angela Dolan
	* Last year cost was $672
	* Request for $750 Approved
	* Cultural Enrichment Funding – Request from Jenn Shea
	* Request for $15,000 Approved
	* Ink and Paper Funding – Request from PTO co-presidents
	* Request for $500 Approved
6. Open Issues
	* Spirit Sticks – Stacy gave an overview of the program, sticks on order
	* Fundraising – Meadow Brook books coming home around 9/22/15.
	* Cultural Enrichment
	* Schedule TBD
	* Drama Program
	* Amazing experience & performance
	* Generated a net profit for the PTO
7. New Business
	* Allyson Gill voted in as Teacher President
	* Calendars being sold again this year – see [www.lancasterpto.net](http://www.lancasterpto.net)
	* Representative from PTO requested at SPEDPAC meetings
	* Meeting monthly at Nashoba HS, first meeting 9/16/15
	* Upcoming events
	* Parent Book night October 30th
	* Book Fair, November 2nd – 10th
	* Spell-a-thon
	* Event for Daughters
	* Event for Sons
	* Ideas for other fundraising
	* Vendor Event
	* Bingo
	* Rada knives sales
	* Additional locations to collect Box Tops
	* Recycle companies to partner with (Planet Aide)
	* BJs membership sales
	* Treasure Hunt
	* Trivia night
	* Parent Social

VIII. Meeting Adjourned