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**PTO Meeting Minutes**

**September 18, 2013**

* Introductions
* Open Board Positions
	+ Co-President – Heather LeBlanc
	+ Co-Vice President – Jenn Luisa
	+ Secretary – Jenn Richardson
* Meeting times
	+ Alternating between 6:30 p.m. and 4:30 p.m. the 2nd Wednesday of the month
	+ September, November, January, March, May at 6:30 p.m.
	+ October, December, February, April, June at 4:30 p.m.
* Review
	+ Treasurer Update
	+ MRE – approximately $50,000 available
	+ LBMS - $3,248 available
	+ Please ask 2 weeks before you need a check
	+ If handing in a check, please send check & a copy
	+ Communications Update
	+ Lancaster PTO Facebook page (80 likes in 24 hours)
	+ Open to adding content
	+ Update every 3-4 days, increase transparency, inform parents
	+ Sheila Milioto updating website
	+ Drama Program
	+ Amazing experience & performance
	+ Tom McGown, Beth McNally, Sharon Pock very helpful
	+ Expense report going to Stephanie
	+ DVD of performance & pre-performance activities
	+ Cultural Enrichment
	+ NED program in October
	+ Music program in November
	+ Nine Who Dared In December
	+ CurricuLaughs in January
	+ Young Audiences & Blue Star Planetarium In March
	+ Justice at War In April
	+ Yoko Watkins (author) in May
* New Business
	+ Kindergarten Field Trip Request
	+ Apple Picking next Friday
	+ $75 to cover cost of bus, not to exceed $100
	+ Parents paying $4 for apples
	+ Fourth Grade Field Trip Request
	+ Canoing on Nashua River in Groton in October
	+ Nature walks, observations leading up to it
	+ $300 per day x 2 days, $12 per student ($816 total, not to exceed $900)
	+ Parents paying $25
	+ Jarrett Krosoczka - author/illustrator
		- $950 for MRE visit, partnering with Thayer Memorial Library
		- <http://www.studiojjk.com>
		- from Worcester, shares own story of becoming an author/illustrator
		- has a Ted Talk
		- graphic novelist, Lunch Lady series
		- motion to fund passed
	+ Peaceful Playground
		- $2,000 for comprehensive materials, partnering with Sean O’Shea
		- <http://www.peacefulplaygrounds.com/product/catalog/peaceful-playgrounds-recess-kit/>
		- cooperative games for more structured playground activities
		- video trainings, stencils for playground
		- Mrs. Perkins already implementing activities
		- Classroom and gym activities
		- Motion to pay passed
* Planning
	+ Spell-a-thon
	+ November 15 – 26
	+ 4 different activities (crossword, word search, scavenger hunt, test)
	+ raffles & prizes for each grade after each activity
	+ Scholastic Book Fair
	+ November 4 – 14 at MRE & LBMS
	+ Wrapping around parent conferences
	+ Students will visit during regular library times
	+ Movie Night
	+ October first showing
	+ Baby food admission/money to buy food for food bank in Clinton
* Additional Items
	+ Run summer theater camp again next summer?

Need to have PTO member to contact/arrange with district

Need to book HS auditorium for July

Pay $1,350 to use auditorium