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**PTO Meeting Minutes**

**September 18, 2013**

* Introductions
* Open Board Positions
  + Co-President – Heather LeBlanc
  + Co-Vice President – Jenn Luisa
  + Secretary – Jenn Richardson
* Meeting times
  + Alternating between 6:30 p.m. and 4:30 p.m. the 2nd Wednesday of the month
  + September, November, January, March, May at 6:30 p.m.
  + October, December, February, April, June at 4:30 p.m.
* Review
  + Treasurer Update
  + MRE – approximately $50,000 available
  + LBMS - $3,248 available
  + Please ask 2 weeks before you need a check
  + If handing in a check, please send check & a copy
  + Communications Update
  + Lancaster PTO Facebook page (80 likes in 24 hours)
  + Open to adding content
  + Update every 3-4 days, increase transparency, inform parents
  + Sheila Milioto updating website
  + Drama Program
  + Amazing experience & performance
  + Tom McGown, Beth McNally, Sharon Pock very helpful
  + Expense report going to Stephanie
  + DVD of performance & pre-performance activities
  + Cultural Enrichment
  + NED program in October
  + Music program in November
  + Nine Who Dared In December
  + CurricuLaughs in January
  + Young Audiences & Blue Star Planetarium In March
  + Justice at War In April
  + Yoko Watkins (author) in May
* New Business
  + Kindergarten Field Trip Request
  + Apple Picking next Friday
  + $75 to cover cost of bus, not to exceed $100
  + Parents paying $4 for apples
  + Fourth Grade Field Trip Request
  + Canoing on Nashua River in Groton in October
  + Nature walks, observations leading up to it
  + $300 per day x 2 days, $12 per student ($816 total, not to exceed $900)
  + Parents paying $25
  + Jarrett Krosoczka - author/illustrator
    - $950 for MRE visit, partnering with Thayer Memorial Library
    - <http://www.studiojjk.com>
    - from Worcester, shares own story of becoming an author/illustrator
    - has a Ted Talk
    - graphic novelist, Lunch Lady series
    - motion to fund passed
  + Peaceful Playground
    - $2,000 for comprehensive materials, partnering with Sean O’Shea
    - <http://www.peacefulplaygrounds.com/product/catalog/peaceful-playgrounds-recess-kit/>
    - cooperative games for more structured playground activities
    - video trainings, stencils for playground
    - Mrs. Perkins already implementing activities
    - Classroom and gym activities
    - Motion to pay passed
* Planning
  + Spell-a-thon
  + November 15 – 26
  + 4 different activities (crossword, word search, scavenger hunt, test)
  + raffles & prizes for each grade after each activity
  + Scholastic Book Fair
  + November 4 – 14 at MRE & LBMS
  + Wrapping around parent conferences
  + Students will visit during regular library times
  + Movie Night
  + October first showing
  + Baby food admission/money to buy food for food bank in Clinton
* Additional Items
  + Run summer theater camp again next summer?

Need to have PTO member to contact/arrange with district

Need to book HS auditorium for July

Pay $1,350 to use auditorium