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***Lancaster Parent-Teacher Organization (PTO)***

***Serving the***

***Mary*** ***Rowlandson*** ***Elementary School***

***and the Luther*** ***Burbank*** ***Middle School***

***Meeting Minutes – January 2, 2013***

**I.           Meeting Called to Order:  3:15 pm**

**II.         Welcome and Introductions:**

Brief round-table introduction by board and all attendants (see official sign-up sheet)

**III.**      **Treasurer’s Report – Angela Dolan**

$36,971.00 PTO account - after all funding requests

**IV.**       **Program Updates:**

       ·     **Summer Theatre Camp - Paula Castner**

 Paula Castner met with candidate from Clinton, to take over

 program as director.  She has plenty of experience and Paula is

 confident in ability to take over program as director.  While Rita

 French will be the PTO liaison. That will be her main roll.

·    **Auction - Paula Castner**

Date is Friday, April 5th, 2013. At Deven Commons, Ayer, MA.

Letters have been sent out to businesses.  A paper copy of all

auction items will be sent home with each child. Paula currently

looking for someone to take over. She needs to step down from

here, due to personal commitments. She will keep us informed of

the new contact person.

·   **Foster Scholarship*–* Paula Castner**

 Paula is working on getting transcripts from last year. During the

 April meeting she will be reading the essays.

**V.**     **New Business Programs:**

  **Lancaster Police Meeting- PJ Libby**

 The Lancaster Police Department wants to come and talk with the PTO

 about new procedures for safety in the school. We agreed to a meeting

 as a board. PJ Libby will set up the meeting.

**VI.**      **Funding Requests:**

 . Auction - Paula Castner

 Stamps for mailings sent out to all businesses.

 **VII.    Next Meeting:  February 6th at 6:00 PM in the MRE Library**

**VIII.    Adjournment              4:15 pm**