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***Lancaster Parent-Teacher Organization (PTO)***

***Serving the***

***Mary*** ***Rowlandson*** ***Elementary School***

***and the Luther*** ***Burbank*** ***Middle School***

***Meeting Minutes – February 6, 2013***

**I.                 Meeting Called to Order: 6:15 pm**

**II.              Welcome and Introductions:**

·      Brief round-table introduction by board and all attendants

 (see official sign-up sheet)

**.** Officer Martin Gannon from the Lancaster Police Dept.

**Lancaster Police meeting**

Officer Martin Gannon has been on the force for 32 years.  He explained to us the current actions being taken to secure the school.  There is a mandatory 4hr training block that will be done over February vacation. They use the ALICE program, *Alert, Lockdown, Inform, Counter and Evacuate*. Reference cards will be made up and distributed throughout the school to teachers and staff.

**III.**           **Treasurer’s Report – Angela Dolan**

**.**$38,506.00 PTO account - after all funding requests

                     **.**  Motion to pay insurance renewal of $356.00 - all in favor

            **.** Motion to close TD Bank account - all in favor

**IV.**           **Program Updates:**

   ·     **Summer Theatre Camp - Rita French**

Currently looking for a music director and have a costume manager and light/sound coordinator in place.

·    **Auction - Jenn Shea**

Date is Friday, April 5th, 2013. At Deven Commons, Ayer MA.

Jenn Shea is taking over for Paula. She will be calling a committee meeting to address auction details.

**.   Lip Sync - Maggie Bonnazzolli**

  This year’s theme is “Music through the Years”

 First practice was a little hectic with 27 acts, trying to move a couple

 of acts to Friday night.  Pre-sale tickets $5.00 and $8.00 at the door.

**. Richard Maglione Get well card- Jenn Shea**

 A Visa Gift Card for the amount of $470.00 was given to Richard in

 a get well card.

**V.     New Business Programs:**

 **Ryan’s Story/ Anti Bullying program - Michele Basile**

 It was discussed that it would be something we would like to do next

 Fall. Will look into different programs that are out there.

**VI.**     **Funding Requests:**

 No funding requests

 **VII.    Next Meeting:**

March 6, 2013 at 3:15 in the MRE Library

**VIII.    Adjournment:    7:45 pm**