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***Lancaster Parent-Teacher Organization (PTO)***

***Serving the***

***Mary*** ***Rowlandson*** ***Elementary School***

***and the Luther*** ***Burbank*** ***Middle School***

***Meeting Minutes – September*** ***5, 2012***

**I.                Meeting Called to Order:  3:15 pm**

**II.              Welcome and Introductions:**

·      Brief round-table introduction by the new board and all attendants

 (see official sign-up sheet)

·      Sean O’Shea introduced himself and addressed the members.

**III.**         **Treasurer’s Report – Angela Dolan**

$28,169.00 PTO account - after all funding requests

**IV.**         **Program Updates:**

·     **Summer Theatre Camp - Paula Castner**

 70 Student campers; 8 high school helpers; 40 parent volunteers.

 Program brought in $12,971.78, spent $4856.88 to date. DVD

 mailings still pending. Paula has been in touch with new IT person,

 Gregg Newton. In three summers have brought in about $32,000.

 Total; profit at about $20,000.

·    **Auction  - Paula Castner**

Date is Friday, April 5th, 2013.

Have a committee in place already with 18 parents; met in July.

 Decision to have at Devens Common

**-** Has everything they need

**-** Waive room fee & state taxes (need to show nonprofit status)

**-** $500 deposit

- For $15 a person Devens will provide a pasta dinner & desert

 with options

 - Have a subcommittee in place for every aspect of auction.

 Letters have been written and approved for teachers, parents,

 businesses.  Been in touch with principals about teacher form

 for classroom projects. Subcommittee in place to work on

 classroom projects through Fall/Winter. Will be putting parent

 forms out at Open House and sending home. Business letters to

 be done by December for January 2nd mailing.

·  **Foster Scholarship *–* Paula Castner**

Every year give out two scholarships, $500 to male and $500 to

female. Request for vote on whether to do it again next year.

Motion to vote for 1,000. for scholarship fund.

*All in favor*, *Motion approved*

·     **Cultural Enrichment-PJ Libby**

Request for approval to continue program

*All in favor, Motion approved*

**V.**             **New Business Programs:**

·    **Spell-a-Thon Fundraiser - Maggie Bonazzoli**

Each student will be given grade appropriate words to learn. The

words will be hidden around the school and about the town, as the

children spot them they put them down on their sheet and where the

spotted them. For each activity that is completed and turned in to

teacher, student’s names will be entered in a raffle. One winner per

grade will be drawn. Family members and friends can sponsor their

student by pledging funds for each word spelled correctly. Proposed

date to start is Oct 25th, working on getting a budget together.

·     **MRE Karate- PJ Libby**

Program will be on Wednesdays after school for a reduced rate.

There is a 30 Child cap for the program. The MRE cafeteria has been

booked for Fall and winter.

**VI.**           **Funding Requests:**

·      **Accounting Services – Angela Dolan**

Request to cover cost of yearly accounting fees Through Ledger and Assoc. ($600 tax prep and filing fee).

*Motion Approved*

·      **Nashua River Canoe Trip – JoAnn Johnston**

81  4 graders request to help defray the cost of the program and pay

for buses.

*Motion approved not to exceed $1,500.*

·      **Foster Scholarship- Paula Castner**

Request for 1000.00 for Scholarship

     *Motion approved*

**VII.**        **Miscellaneous:** Ideas, comments, questions from members

·      **Committee Chairs** - **Maggie Bonazzoli**

Proposed nominations:

Jenn Shea - Co Vice President

Scott Rossley- Co Teacher President

Holly Berry- Co Teacher President

*All Motions Voted and Passed*

·      **Meeting Times** –

The PTO meeting times will alternate from 3:15 in the afternoon to

evenings @ 6:00 in the MRE library.  To accommodate everyone’s

schedules.

**VIII.    Next Meeting:** October 3, 2012 at 6:00 PM in the MRE Library

**IX.    Adjournment** 4:30 pm