

Camp Safety and Requirement Information

Dear Parents/Guardians and Students:

Welcome to the third Nashoba Summer Theatre Camp! We are delighted that you will be joining us as we share our love for drama with you. To help keep us on track, for both the safety of the students and for the success of the performances, you will find below everything you need to know about and for camp. **I ask that you please take the minutes you need to carefully read through all the information.** (*You may want to print this out and hang it somewhere for the month!*) If you have any questions, don't hesitate to ask.

In order to keep the camp fees as low as we are allowed, you will note that we are asking families to help with donations, refreshments and soliciting ads. No one is being paid to run this camp! All monies raised pay for costs and go directly to the PTO, specifically to be used by the students and teachers, so we appreciate any and all of your support in our endeavors.

In the meantime, thank you again for signing up for the camp. We look forward to a wonderful time with everyone!

Sincerely,
Paula Castner, camp director

- 1. Camp will begin on Monday, July 2nd.** We'll **begin promptly at 9 am.** Students may be dropped off no earlier than 8:45 am, provided the director is present. Please send the students with a **water bottle and a snack.** **Pick up will be promptly at 12 pm.** All parents must sign their children out, according to policy. We apologize, but no student will be allowed to leave unless an authorized adult has come into the building to pick them up.
- 2.** To ensure the safety of all the children at all times, we ask that if a child is going to miss unexpectedly due to **illness**, that you please **contact Paula** at 978-534-9767 or at created4joy@comcast.net **by 8 am.** **After 8 am call her cell** at 978-609-7426. We do not want to be worrying and wondering about a child who has not arrived.
- 3. Students will receive their scripts and CDs on Tuesday, July 3rd.** All students will have read through the script during camp that morning, but over the LONG weekend students will be responsible for reading through the script several times and beginning the process of learning their lines and the words to the songs. We ask that parents of younger students please work with them to memorize their lines and words to the songs. We ask that parents of older students encourage them to be responsible about learning their lines and the words to the songs. **REMEMBER:** the students will have only two weeks to learn their parts cold!
- 4. Camp Philosophy:** Students will be given the opportunity to choose to be onstage (*in a role or just as chorus ensemble*), backstage (*helping with set design and props*) or helping with lights and sounds. All student who want a role onstage will given a role. We do not, however, guarantee that they will necessarily receive the role they want. We cast the play as best as we can, determining what each student is capable of and how best they fit with one another as a cast. To accommodate the students, we double up the roles, which means "doubled" students will perform in their assigned role for one night's performance and then they will perform as part of the chorus ensemble on the other night's performance to give a second person an opportunity to perform the same role. It is important that everyone understand that all students will be performing both nights of the public performances, whether they are onstage, backstage, or helping with lights and sounds.
- 5. OFFSCRIPT:** All students **MUST** know their lines and the words to the songs and be **offscript by Monday, July 16th.** Unfortunately, this is not negotiable. By 7/16, the students will only have that week left to "perfect" their roles, acting, dancing, and blocking. If they don't know their lines, it'll be very difficult for them to do so. Please, please, work with your children to ensure their preparation and success with memorizing all they need to know.
- 6. Students are NOT allowed to wear flip flops, crocs or backless sandals,** simply because students will be walking around props and/or lighting equipment and/or dancing onstage, all three of which can become tripping hazards in footwear which isn't more secure. I greatly appreciate your help with reinforcing this request. I do not want any trips to the emergency room!
- 7. Students should bring their scripts and a pencil every day** (*even after we're offscript*). All scripts and CDs will need to be returned at the end of camp. We ask that students do their best to keep both scripts and CDs in good condition. Students **ARE** allowed to write in their scripts, but we ask that they do so in pencil.

8. We are asking for help from any families who may have some of the **prop, scenery, and costume needs** for the play the students will be performing. If any families **have any of the items which they would be willing to let us borrow** for the month, it would be greatly appreciated if you could send them in as soon as camp begins. The list of needs will be given once we decide upon the musical and assess the needs. If you do send in items for us to borrow, please label the items with your name, so we can return them! Thanks!

9. **Attached is a letter asking businesses to put ads into our program** to help offset the costs of the program. The prices are extremely reasonable. We're asking that if families know of any businesses which might like to support us or if you drive past businesses daily on your commute to work, that you please just drop off a letter for us. Last year several home businesses (Mary Kay, Pampered Chef, etc...) also put ads into the programs, so feel free to think outside the norm of folks who may like to put in an ad.

10. **TECH WEEK: Monday, July 23rd**, the students will be running the whole show with microphones and lights. **Tuesday, July 24th**, and **Wednesday, July 25th**, students will be running full dress rehearsals. **It is extremely important that ALL students be present for ALL three rehearsals!** If you know of any potential conflicts, please let Paula know immediately.

11. **TECH WEEK:** During tech week only, on **Wednesday, July 25th**, and **Thursday, July 26th**, students will be asked to **arrive at camp EARLY by 8:30 am**, so they can get into their costumes and be ready to run dress rehearsals for those two days. We appreciate your understanding.

12. **PLAY PERFORMANCES: Wednesday, July 25th**, and **Thursday, July 26th**, in the evening at 7:00 pm at the NRHS auditorium. All students will need to arrive by 6 pm. These will be public performances, open to the local communities, not just the families of the participants. Adult tickets will be \$8. Children and seniors will be \$6. Doors will open to the public at 6:30 pm. Families of the students are entitled to two free admissions for one of the two nights' performances. We will have a list at the door and will check off which night you utilize your two free admissions.

13. **SHOW NIGHTS:** We often find ourselves putting up everyone's hair for the show. We ask that on Monday, July 23rd, that you **please send in students' own hairbrushes in a labeled ziplock bag**. For everyone's protection, we don't want any "sharing". Students who want to wear make-up should apply their own at home before arriving. Blush, eye shadow and lipstick really are all they need if they choose to wear make-up at all.

14. Families are asked to bring **FOR EACH NIGHT'S PERFORMANCE:** one dozen cookies (store bought or homemade) and one large container of juice or water. These will be used during the intermission as refreshments. We will send reminders as we get closer to the performance dates.

15. Our **cast party** will be on the **morning of Thursday, July 26th**. We will be providing lunch for the students at 11 am, so students do not need to bring in a snack that day.

16. **After Thursday night's performance:** parents will be asked to remain with their children until the rest of the audience has left. Parents will then need to reclaim any of their donated items, and we will need to take down the set and equipment before anyone can leave. With everyone helping, the process shouldn't take more than half an hour. Thanks so much!